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| [Use this logo in M S Office, Page maker for  letter head, note pad, brochure, book, souvenir cover...](http://shilloi.iitg.ernet.in/~intracc/utilities/logo/logo_sml_word.tif) | **Indian Institute of Technology Guwahati**  **Guwahati - 781 039** |
| Form No. **Schp/01** | Application Form for Institute Merit-cum-Means/SC-ST Scholarship  (**Incomplete application will not be considered**) |

**NAME** *(In* ***BLOCK*** *Letters)* **: Roll. No.:**

**Hostel : Category: Gen / SC / ST**

**Contact No. & E-mail ID : Bank A/C No. and name of Bank :**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| 01. | Father’s Name | : |  | Occupation:  (***If Service, please specify whether Govt./ Private / Self Employed***) |
|  |  |  |  |  |
| 02 | Mother’s Name | : |  | Occupation:  (***If Service, please specify whether Govt./ Private / Self Employed***) |
|  |  |  |  |  |
| 03. | Whether the student is receiving any other scholarship from any other source ? If yes, specify the name of the scholarship, duration & amount | | : |  |
|  |  |  |  |  |
| 04. | ii) Class XII % of Marks (***Applicable for 1st year B.Tech & B.Des only***) | | : |  |
|  | iii) Percentage in university qualifying degree (***Applicable for 1st year MA/MSc students***) | |  |  |
|  |  |  |  |  |
|  | *Please attach copy of relevant* Grade Card/Mark Sheet. | |  |  |
|  |  |  |  |  |
| 06. | Name of the Institute from where passed out 10+2 standard. Whether the Institute is Govt. or Private ?  (***Applicable only for B.Tech. 1st Year students***) | | : |  |

09. **Enclosures submitted (***Strike out whichever is not applicable***)** :

a. Declaration by Parents : Yes / No

b. Parent’s / Guardian’s Salary Statement : Yes / No / Not Applicable

c. Parent’s / Guardian’s Income Certificate : Yes / No / Not Applicable

d. Affidavit in original : Yes / No / Not Applicable

e. Income tax return form / Form-16. : Yes / No / Not Applicable

f. Income certificate issued by Circle Officer/Tehseldar/DMO : Yes / No / Not Applicable

g. Pension Order/Certificate : Yes / No / Not Applicable

h. Copy of School Leaving Certificate : Yes / No / Not Applicable

i. Attested copy of Caste Certificate : Yes / No / Not Applicable

j. Parent’s Death Certificate : Yes / No / Not Applicable

k. Parent’s Divorce Order/Judgment : Yes / No / Not Applicable

l. Copy of latest Marks sheet / Grade card : Yes / No

m. Copy of parent /guardian’s PAN card /

ID Card Driving license /Ration card : Yes / No

**Declaration:** I hereby declare that the above statements are true and correct to the best of my knowledge. I shall abide by the prevailing Institute norms regarding McM/SC-ST Scholarship. At any stage if the institute notices any discrepancy or forgery, I shall accept the decision taken by the authority. The Institute can withdraw the scholarship and/or impose any other penalty it may deem fit and proper, if at any point of time should there be any detection of falsification of my declaration.

Date: Signature of the student

**Enclosures to be provided by the student:**

(Following enclosure are required to be submitted with the application form failing which the application may be rejected)

1. Declaration form by parent or guardian in Annexure-I.

2. Annual Income certificate of Parents/Guardians

a. In case of **State or Central Govt.** **employed parents, salary certificate** from employer stating latest gross annual income & **income tax return** filed.

b. In case of **self/private employed/business parents, affidavit in original** **stating annual parental income along with a certificate issued by Circle Officer/Tehseldar/DMO** (as the case may be).

c. In case of **retired govt. employee, attested copy of Pension Payment Order** and certified copy of Bank Statement

3. Copy of School Leaving Certificate with details of fees paid per annum (**for 1st year students only**).

4. Caste Certificate SC/ST (duly attested)

5. Death Certificate in case of death of either of the parents

6. In case of divorce of parents, copy of appropriate order/judgment of the Court.

7. Xerox copy of parent / Guardian’s PAN card / Identity Card / Driving license / Ration Card duly signed by parent / Guardian.

**(N.B) Students whose parental annual income is upto Rs. 4.5 lakhs may only apply for McM/SC-ST Scholarship.**

**Annexure-I**

**Declaration of parents / guardians:**

I, Mr /Mrs. ………………..…………………………………….. parent (father/ mother) / guardian of Mr/Ms……………………………………………..……… (Roll No. ………………..) declare that my annual gross income from all sources is Rs……………..…………(In words Rupees………….... ……………………………… ……………………………). My son / daughter/ ward may be considered for McM Scholarship.

**Declaration by the Parents:** We hereby declare that the above statement is true and correct to the best of our knowledge. We shall abide by the prevailing Institute norms regarding McM/SC-ST Scholarship. At any stage if the Institute notices any forgery/misinformation, our ward shall be subjected to stern disciplinary action of the Institute including full recovery of scholarship along with necessary penalty, expulsion from the Institute.

Name & Signature of Mother Name & Signature of Father

## Name & Signature of Guardian

## (*Applicable in case parents are not alive*)

*(The Institute Merit-cum-Means/SC-ST Scholarship is meant to be awarded to students with poor economic background. If you can afford the expenditure of your ward, then do not submit this declaration. This will help deserving poor students to get financial benefit.)*